

SIMMS Building Group Youth Front Office Staff Position

SIMMS Building Group is looking for an enthusiastic high school senior to serve as a front office staff member. The student will work the front desk and assist in the office administrative duties. Historically SIMMS Building Group has worked with the high school students that were enrolled in their school's co-op program; however, participation in a co-op is not required.

The preference is that this student have that has aspirations of going to college. We understand that young people are new to the professional workforce so this is more of a training exercise. We re committed to helping with that push and encouraging them to go to the next level of education. *Everyone within Simms office environment has some form of college degree.*

Students (usually a senior) provide a resume and we interview them to make a final selection.

Resumes should be emailed to: Floyd@simmsbg.com